



# DECCA COLLEGE OF HEALTH AND ALLIED SCIENCES (DECOHAS)

P. O. Box 372, CCT, Dodoma – Tanzania  
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## STUDENT APPLICATION FORM

(Please Carefully read the Instructions before filling this application form)

Academic Year for which admission is sought (e.g. 2024/2025): .....

### CHOICE OF CERTIFICATE & DIPLOMA PROGRAMMES

In the table below Indicate your FIRST, SECOND & THIRD CHOICE according to your preference.

Attach three  
colored passport  
size photos

| Programme Name   | Programme Duration | Choice of programme (1st choice, 2nd Choice, 3rd Choice) |
|--|--------------------|--|
| <i>Eg. Diploma in Nursing and Midwifery</i>                    | <i>Three years</i> | <i>FIRST CHOICE</i>                                      |
| Certificate in Clinical Medicine                               | Two years          |  |
| Certificate in Medical Laboratory                              | Two Years          |  |
| Certificate in Nursing and Midwifery                           | Two Years          |  |
| Certificate in Pharmaceutical Sciences                         | Two Years          |  |
| Certificate in Social Work                                     | Two Years          |  |
| Diploma in Clinical Medicine                                   | Three Years        |  |
| Diploma in Clinical Medicine (NTA LEVEL 6)                     | One Year           |  |
| Diploma in Medical Laboratory                                  | Three Years        |  |
| Diploma in Medical Laboratory (NTA LEVEL 6)                    | One Year           |  |
| Diploma in Nursing and Midwifery                               | Three Years        |  |
| Diploma in Nursing and Midwifery (NTA LEVEL 6)                 | One Year           |  |
| Diploma in Pharmaceutical Sciences                             | Three Years        |  |
| Diploma in Pharmaceutical Sciences (NTA LEVEL 6)               | One year           |  |
| National Vocational award level 1, 2&3 of Laboratory Assistant | Three Years        |  |
| Diploma in Social Work   | Three Years        |  |

☐ tick ✓ to be admitted into another programme in case your preferable choices are full

| Section 1: Applicant Details                   |  |      |        |   |    |  |         |                 |  | (Please complete in BLOCK letters or typed) |    |  |  |
|--|--|------|--------|---|----|--|---------|-----------------|--|---|----|--|--|
| First Name                                     |  |      |        |   |    |  |         |                 |  |   |    |  |  |
| Last Name                                      |  |      |        |   |    | Middle name                              |         |                 |  |   |    |  |  |
| Date of Birth                                  |  |      |        |   |    | Nationality                              |         |                 |  |   |    |  |  |
| Gender   |  | Male | Female | Marital Status                                      |    | single                                   | Married | No. of Children |  |   |    |  |  |
|  |  |      |        |   |    |  |         |                 |  |   |    |  |  |
| Do you consider yourself to have a disability? |  |      |        | Yes   | No | Do you have a criminal conviction?       |         |                 |  | Yes   | No |  |  |
|  |  |      |        |   |    |  |         |                 |  |   |    |  |  |
| Permanent Home Address                         |  |      |        | Address for Correspondence (If different from Home) |    |  |         |                 |  |   |    |  |  |
| City   |  |      |        |   |    | City                                     |         |                 |  |   |    |  |  |
| Country  |  |      |        |   |    | Country                                  |         |                 |  |   |    |  |  |
| Telephone                                      |  |      |        |   |    | Telephone                                |         |                 |  |   |    |  |  |
| Email  |  |      |        |   |    | Please write your e-mail address clearly |         |                 |  |   |    |  |  |

**Section 2: Education Details** *(your qualifications must demonstrate eligibility for the course, complete in BLOCK letters or type)*

List all academic qualifications that you have achieved primary, “O”, “A” level grade or equivalent. Copies of all relevant final transcripts must be attached with this application.

| Qualification | From | To | School Name | Index no: | Grade / % Marks |
|---------------|------|----|-------------|-----------|-----------------|
|               |      |    |             |           |                 |
|               |      |    |             |           |                 |
|               |      |    |             |           |                 |
|               |      |    |             |           |                 |

**PREVIOUS COLLEGE DETAILS** *(For upgrading)*

| College/ University name | From | To | COURSE STUDIED | AWARDED / GPA |
|--------------------------|------|----|----------------|---------------|
|                          |      |    |                |               |
|                          |      |    |                |               |
|                          |      |    |                |               |
|                          |      |    |                |               |

**ADDRESS AND CONTACTS OF THE PREVIOUS COLLEGE**

P O BOX: .....  
 TEL: .....  
 MOBILE: .....  
 FAX: .....  
 Email: .....

**Section 3: Employment Details:** *(Important if you are applying as a mature age entry).*

Please give details of positions held over the past 5 years, if you are applying as a mature – age or for admission as a post graduate, provide detailed job descriptions on separate page and attach documentary evidence, e.g. reference letters from employers.

| Employer name | Address | Position held | From | To |
|---------------|---------|---------------|------|----|
|               |         |               |      |    |
|               |         |               |      |    |
|               |         |               |      |    |
|               |         |               |      |    |

**Section 4: Accommodation** *(tick ✓ if you need accommodation)*

YES

☐

NO

☐

All residents are required to sign an accommodation tenant agreement form /contract before allocated to the room. In a room you will find a bed, mattress, table, chair and keys.

|                   |                |
|-------------------|----------------|
| <b>Section 5:</b> | <b>Finance</b> |
|-------------------|----------------|

Indicate how you intend to finance your studies and your living expenses in Dodoma.

|  |  |                  |                          |
|--|--|------------------|--------------------------|
| How will you finance your studies at DECOHAS? Family <input type="checkbox"/> Employer <input type="checkbox"/> Loan <input type="checkbox"/> Savings <input type="checkbox"/> Other <input type="checkbox"/>  |  |                  |                          |
| <b>Parents/Guardians</b>   |  | <b>Job Title</b> | <input type="checkbox"/> |
| <b>Telephone No.</b>   |  | <b>E-mail</b>    |                          |
| <p><b>Sponsor Declaration:</b> I have agreed to finance the above named applicant in his/her studies at DECOHAS and agreed to release funds for tuition fees and living expenses as and when required.</p> <p>Signed: _____ Name _____ Date: _____</p> |  |                  |                          |

|                   |                 |   |
|-------------------|-----------------|---|
| <b>Section 6:</b> | <b>Referees</b> | <i>(Please compete in BLOCK letters or type).</i> |
|-------------------|-----------------|---|

Please provide the names of two referees; at least one should be an academic referee who has knowledge of your academic ability.

| Referee name | Address | Telephone | E-mail |
|--------------|---------|-----------|--------|
|              |         |           |        |
|              |         |           |        |
|              |         |           |        |

|                   |                      |
|-------------------|----------------------|
| <b>Section 7:</b> | <b>Fee Structure</b> |
|-------------------|----------------------|

All payments shall be paid to **DECOHAS** Bank accounts at CRDB Bank Plc.

**TUITION FEE:** DECOHAS Tuition, Account No. **0150222135400**

**OTHER PAYMENTS:** DECOHAS Miscellaneous, Account No. **0150222135500**

- Bring bank pay - in slips to the college.
- The fees are payable in full or in two installments at the beginning of each academic year / semester.
  - Upon Return of this form, bring the pay-in slip of the application fee of **Tshs 30,000/=** Paid to DECOHAS Miscellaneous, Account No. **0150222135500**

*Note: All payments other than Tuition fees should be paid to the DECOHAS Miscellaneous Account number stated above*

| A: Tuition fee Per annum    |                                       |
|-----------------------------|---------------------------------------|
| MEDICAL LABORATORY SCIENCES | TShs 1,600,000/= (foreigners USD 950) |
| CLINICAL MEDICINE           |                                       |
| NURSING AND MIDWIFERY       |                                       |
| PHARMACEUTICAL SCIENCES     |                                       |
| SOCIAL WORK                 | TSh1,200,000/=                        |
| LABORATORY ASSISTANT        | TSh1,000,000/= (foreigners USD 560)   |

Fees should be paid **in full** at the beginning of each academic year or **in two equal installments** at the beginning of each semester.

| <b>B: Other Charges/Payments FOR CMT, MLT, PST &amp; NMT</b> |                   |                      |
|--|-------------------|----------------------|
| <b>DESCRIPTION</b>   | <b>DAY (TSHS)</b> | <b>HOSTEL (TSHS)</b> |
| Registration fee per semester                                | 10,000            | 10,000               |
| National Examination Fees                                    | 280,000           | 280,000              |
| NACTVET Quality Assurance and Verification Fee               | 35,000            | 35,000               |
| Accommodation per annum                                      | 0                 | 400,000              |
| Medical fee per annum  | 60,000            | 60,000               |
| Practicum &Field Attachment Fee                              | 160,000           | 160,000              |
| Examination fee per year                                     | 100,000           | 100,000              |
| Caution money (paid once)                                    | 100,000           | 100,000              |
| Identity Card (paid once)                                    | 10,000            | 10,000               |
| Students Union (DECOHASSO) Fee per annum                     | 20,000            | 20,000               |
| Student Uniform  | 100,000           | 100,000              |
| Meals  | 0                 | 1,500,000            |
| <b>Total cost to College</b>                                 | <b>875,000</b>    | <b>2,775,000</b>     |

**NB: Learning kit 120,000/= for CMT and NMT**

**TPH (Tanzania Pharmaceutical Hand Book) 50,000/= for PST**

| <b>C: Other Charges/Payments FOR SOCIAL WORK AND LAB ASSISTANT</b> |                   |                      |
|--|-------------------|----------------------|
| <b>DESCRIPTION</b>   | <b>DAY (TSHS)</b> | <b>HOSTEL (TSHS)</b> |
| Registration fee per semester                                      | 10,000            | 10,000               |
| National Examination Fees  | 280,000           | 280,000              |
| NACTVET Quality Assurance and Verification Fee                     | 35,000            | 35,000               |
| Accommodation per annum  | 0                 | 400,000              |
| Medical fee per annum  | 60,000            | 60,000               |
| Field attachment fee   | 100,000           | 100,000              |
| Examination fee per year   | 100,000           | 100,000              |
| Caution money (paid once)  | 100,000           | 100,000              |
| Identity Card (paid once)  | 10,000            | 10,000               |
| Students Union (DECOHASSO) Fee per annum                           | 20,000            | 20,000               |
| Student Uniform  | 100,000           | 100,000              |
| Meals  | 0                 | 1,500,000            |
| <b>Total cost to College</b>                                       | <b>815,000</b>    | <b>2,435,000</b>     |

**Please attach the following into application form**

1. Original bank pay - in slips
2. Photocopy of Birth Certificate
3. Photocopy of Academic certificates (Form four)
4. Three colored passport size photos
5. Transcript/recommendation letter/certificate of council (for NTA LEVEL 6)

**Application should be done directly to the College Principal, DECCA  
College of Health and Allied Sciences (DECOHAS) P. O. Box 372,  
Dodoma**

**Tel/Fax: +255 26 2322357,**

**Mob: +255 0763 102 102 / 0674 102 102**

Website: [www.decohas.ac.tz](http://www.decohas.ac.tz) E-mail: [decohas@gmail.com](mailto:decohas@gmail.com)

I ..... certify that the given above information is correct and I  
accept that I will be accountable for any false information given.

SIGNATURE.....

DATE: ...../...../.....